

PA Recreation & Park Society
2131 Sandy Drive
State College, Pennsylvania 16803-2283
(814) 234-4272 FAX (814) 234-5276

PRPS INDIVIDUAL REQUEST FORM
FOR CONTINUING EDUCATION UNITS FOR COURSES THAT DO NOT HAVE
CEU CERTIFICATION

INSTRUCTIONS

Please complete this form and attach any pertinent information on the courses for which you would like to receive credit.

Program Title:

Date(s) to be held:

Location:

Sponsoring organization:

Person Requesting CEU Credits:

Phone:

Address:

Zip:

Program Information

(1) Number of educational hours (this includes class time only). It does not include breaks, lunches, social hours or travel time.

(2) Number of outside assignments (if any).

(3) Number of CEU's requested (1/10th CEU per contact hour).

(4) Program objectives:

a. Clientele to be served

b. New competencies to be achieved

c. Content or subject matter to be covered

d. Attach brochures or other printed information as available

(5) Program format and instructional methodology used

(6) Instructor's credentials

Fee: \$10.00 Payable to "PRPS" (Please send documentation or a receipt showing that you attended).

Send to: Pennsylvania Recreation & Park Society, Inc.
2131 Sandy Drive, State College, PA 16803-2283